



Policy Name: SQAS Privacy Policy

Responsibility: SQAS Management Committee

Effective: 18 September 2013

Version: 1

Archery Australia, RGB's and Clubs receive personal information from or about members. This may be provided direct from the member or from a club or RGB.

South Queensland Archery Society Inc (SQAS) makes the following disclosure in accordance with the Privacy Act 1988 (Commonwealth) (as amended):

- 1 Your personal information has been collected by:
 - (a) Archery Australia (ABN 11 002 921 468)
PO Box 54
PANANIA NSW 2213

Telephone (02) 9772 2995
E-mail - Info@archery.org.au
Internet – www.archery.org.au/Contact-Us
 - (b) South Queensland Archery Society Inc
PO Box 431
CARINA QLD 4152
- 2 Members have a qualified right of access to their personal information (or as parent or guardian to their child's personal information) which SQAS holds about the member. If a member (or parent or guardian) wishes to view their (or their child's) details they should write to SQAS as indicated above.
- 3 Normally, SQAS collects personal information for the following purposes, namely:
 - (a) To compile a database of members name, contact details, gender, date of birth, details of relevant medical condition(s), treatment option(s), etc. to be used for contact and treatment purposes as well as gathering information for general information of the Archery Australia Board and Committees.
 - (b) To gather information from registration forms for team selection, which may be used by the SQAS Management Committee and appointed Team Management.
 - (c) To disclose to SQAS accountants, auditors, lawyers, insurers and other professional advisors where considered necessary and appropriate.
 - (d) To identify the financial status of an archer.

- (e) To share archer information with relevant international (e.g. World Archery), National (e.g. Australian Olympic Committee) and other sporting organisations (e.g. Australian Sports Commission).
 - (f) To compile statistics in a general format that can be provided to relevant government entities and sponsors relating to participation numbers and equipment usage.
 - (g) To provide targeted information to archers on activities, programs or other archery related activities.
 - (h) To improve the administration of target archery in South Queensland.
 - (i) To develop new competitions, programs and other events to improve involvement in archery.
 - (j) To assist law enforcement agencies when necessary and appropriate.
 - (k) For direct marketing from Archery Australia and SQAS and their respective sponsors.
 - (l) For other purposes which are not inconsistent with the objectives of SQAS.
- 4 Personal information shall be maintained by the Registrar, SQAS and shall only be available to an SQAS official who can provide a justifiable and legitimate reason for accessing such information that is relevant to their position.
- 5 All information shall be kept private and will not be publicly available except for general information that does not relate or identify individuals.
- 6 Except as set out above, personal information will not be disclosed to third parties unless required by law.

Archery Australia, RGB's and Clubs regard privacy and confidentiality as important principles of their business. If you have any questions or concerns regarding privacy, please contact Archery Australia or SQAS.