

South Queensland Archery Society Inc

ABN: 51 238 077 419

EXPENSE CLAIM FORM



The Treasurer
 34 Kinross St
 SPRING HILL Q 4000
 e: treasurer@archerysqas.org.au

Claim Date:

<i>To Avoid Errors Please Print Clearly</i>			
Payable To:			
Address:			
Email:		Contact No:	
Account Name:			
BSB:		Account:	

Date	Item Description	Claim

NOTE: reimbursement will be made by Direct Credit - please check your bank details (above).

Total This Claim	\$
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- Judges & Meal Allowances - Refer SQAS Policy "Travel and Judge Allowances"
- Mileage Claim - 85c per kilometre per vehicle return (60c pre July 2024)
- Other Claims - Attach original receipts - if no receipts are available a detailed explanation of the expense must be provided for your claim to be considered.

Signature: